

## UCAS advice:

### If you don't get the grades to go to Firm or Insurance:

#### Clearing

- You search for courses using <https://digital.ucas.com/search> and see which universities still have places left, and for which courses (you can already do this)
- You phone the university and ask them if they will accept you, given your results. They will ask you some questions over the phone.
- You add it as a "clearing choice" on UCAS
- Given that you've already spoken to them, and they've agreed to accept you, you will then get offered a place.

#### Clearing Plus

- When you log into UCAS on results day, if you did not get a place in Firm or Insurance, then you will see a **"See Matches"** button.
- You click on it and it has **already predicted suitable courses** that fit your subject area and grade requirements.
- You click "interested" on any that you are interested in, and then you **wait for the universities to call you**.
- You answer a few questions over the phone, and they decide whether to offer you a place.
- If they offer you one, you add it as a "Clearing Choice" on your UCAS application, they accept and you're in.

#### If you **DO** have a place at your firm or insurance, but you **DON'T** want it:

- **You want to stay at the same university, but transfer to another course.** Phone the university and ask them.
- **You don't want to go to university at all.** Click "Decline your place". Only do this WHEN YOU ARE COMPLETELY SURE. DO NOT DO THIS IN TIMES OF HIGH TENSION OR EMOTION.
- **You want to go to a different university.** Search if the course is available on UCAS Clearing. Phone the university you DO want to go to. Tell them your grades. Ask if they will accept you. If they agree to accept you, click "Decline your place" and add it as a Clearing Choice on UCAS.

#### **UCAS Adjustment no longer exists. "Clearing" and "Clearing Plus" are the only options.**

**They are the same thing in terms of applying, but Clearing Plus does the initial searching for you, whereas in Clearing you can already see what's available if you search yourself.**

<https://www.ucas.com/ucas-adjustment>

#### **Anytime you phone UCAS or ANY university, you must have:**

Your full name and date of birth  
Your UCAS Personal ID number  
Our UCAS Centre number (12957)  
Your A level grades and exam boards

You should also have your UCAS username and password to hand, and quick access to your emails so you can log in. Make sure your phone is charged.

🏠 Selsdon Road | New Haw | Surrey KT15 3HW ☎ 01932 349301



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Principal Mrs K J Moore BSc [Hons] Director of F6 Mr T Clouston

