

NEWSLETTER

Week Commencing: Monday 4 January 2021

FREE SCHOOL MEALS AND ADDITIONAL HELP

Before the national lockdown was announced on Monday, we had already made the decision to extend the Free School Meal voucher scheme that had been in place for the Christmas break. Vouchers to cover w/c 4 January and w/c 11 January have been issued to families who are in receipt of Free School Meals, and we will continue to use this system for the duration of the lockdown period.

If you need additional support with food & toiletries then please email additionalfood@fullbrook.surrey.sch.uk with the following information;

- Full postal address including postcode
- Mobile phone number (which is easiest to contact you on)
- Number of people in the household –number of adults; number of children and their ages

We will then make the referral to Runnymede Foodbank on your behalf.

WELCOME BACK (VIRTUALLY)!

As we welcome everyone back after the festive break, we find ourselves delivering lessons to the majority of student remotely once again. It's not how we expected the new term to commence, but in true Fullbrook spirit, staff and students have risen to this challenge with the same level of commitment and growth mindset that we would normally see in lessons had we been onsite.

Thank you for your continued patience and understanding while we amended our original plan of a phased return to reflect the requirements from the Department for Education and the UK Government during this period.

“Opportunities are usually disguised as hard work, so most people don't recognize them.” — Ann Landers

LEARNING SCHEDULE FOR W/C 11 JANUARY

A letter has been sent to parents of students in Years 7, 8 and 9 regarding cancellation of assessment window 1, which has led to an updated plan for their remote learning next week. See page 4 for the updated summary.

There is also a guide to locating work currently on the Student Learning Environment (SLE) on pages 5 to 8. We are aware that there have been some difficulties in locating work for the correct day within the current cycle, and we are working behind the scenes to restructure the folder system on the SLE to a structure we hope will be easier to navigate. Once this is ready to go live, we will communicate further details to you.

WORD OF THE CYCLE

It's time for our first Word of the Cycle of 2021, which will be incorporated into lessons and tutor times with students in a virtual way for now. We would be grateful if you could continue to support this by using the word in conversation at home.

BOUNCEBACKABILITY (noun): the capacity to recover quickly from a setback.

Example: The team were determined to show their bouncebackability after losing last week's game.



CONTACT US

Please do not hesitate to contact us via:

info@fullbrook.surrey.sch.uk

concerns@fullbrook.surrey.sch.uk

homework@fullbrook.surrey.sch.uk

SOCIAL MEDIA

Click the symbols to view the Fullbrook Facebook & Twitter pages.

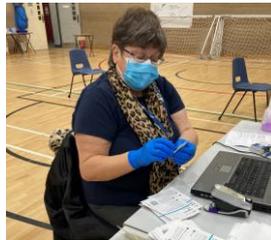


FULLBROOK GOES WITH THE (LATERAL) FLOW

The Fullbrook staff and the premises team in particular, have done an incredible job of establishing a COVID-19 Lateral Flow Testing Centre in the sports centre. Following NHS training, we commenced test administration on Tuesday, which includes all students that are onsite. We are immensely proud of what has been achieved, and are hugely grateful to everyone offering their time & help to get this project established.

Dan Stent our Pastoral and Lateral Flow Testing Centre Lead commented, *“From Tuesday this week we have tested all students and staff who are expected on site. Whilst I think all of the testing team would agree that the morning of the first day was a steep learning curve for us all - the testing centre is now a well-oiled machine! I am extremely grateful to the staff and governors at Fullbrook for being so generous with their time and so positive in their approach to this week”*

We have been able to process **186** tests on staff and students since Tuesday, and Mrs South treated the testing team to some lovely homemade goodies to celebrate the end of our first week!



COVID TESTING – STUDENT ADVICE

When students are onsite for testing, they will be required to complete a registration using their smartphone. This will involve scanning a QR code with their camera, which then opens the Gov.uk registration portal where they can supply their information so that the results can be texted once they've been recorded. If your child does not have a smartphone, we will be able to assist them with registration when they arrive.

The NHS Test and Trace service have created a useful infographic, which helps explain to students what to expect when the time comes for them to have their Coronavirus test appointment. This could be especially useful for students who are feeling anxious, or have SEN needs that may mean they are not feeling comfortable with the process. Please talk through what to expect with your children using the information available on page 4 of the newsletter.

DFE INCREASING DATA ALLOWANCES ON MOBILE PHONES SCHEME

On Tuesday 5 January 2021 the government announced a new scheme which will be in place temporarily, to increase data allowances for mobile phone users on certain networks. This will allow other devices to connect to the internet via a mobile phone so students can access remote education online more easily.

This means that, for some students, Fullbrook will be able to request an increase to the data allowance on pupil mobile phones or request additional 4G wireless routers (MiFi). This is for those pupils who struggle with a lack of home broadband or unreliable broadband at home.

This will be available on the following networks:

- Three
- Smarty
- Virgin Mobile
- EE
- Tesco Mobile
- Sky Mobile

We are waiting for further information on this scheme and will let you have details as soon as possible. Please look out for an email about this scheme next week.

DATES FOR YOUR DIARY	
Thursday 21 January	Year 11 Parents Evening (Virtual)
Thursday 4 February	Year 7 Parents Evening (Virtual)
Friday 12 February	School closes for half term (normal finish time)
Monday 22 February	School reopens to students (opening details TBC)

HOW TO DO YOUR TEST

WHILE THIS IS A SELF-SWAB TEST, THERE WILL BE A TESTING HELPER WHO WILL OVERSEE THINGS AND PROVIDE HELP IF YOU NEED

1 YOUR COVID-19 TEST WILL BE SCHEDULED. IF YOU ARE UNDER 16, YOUR PARENT / CARER WILL HAVE CONSENTED

2 YOUR TEST WILL BE FAST AND WHILE IT MIGHT FEEL A LITTLE UNCOMFORTABLE, IT WON'T HURT YOU

3 BLOW YOUR NOSE IF NEEDED. WASH AND DRY/SANITISE YOUR HANDS. REMOVE THE SWAB BEING CAREFUL NOT TO TOUCH THE SOFT PART

4 OPEN YOUR MOUTH WIDE AND USE A MIRROR TO LOOK AT THE BACK OF YOUR THROAT, THEN USE THE SWAB TO RUB FIRMLY 4 TIMES ON EACH SIDE

5 REMOVE THE SWAB CAREFULLY WITHOUT TOUCHING YOUR TEETH, TONGUE OR GUMS

6 GENTLY PLACE IT ABOUT 2-2.5 CM INSIDE ONE OF YOUR NOSTRILS. ROLL THE SWAB 4-5 TIMES ALONG THE LINING OF THE NOSTRIL, THIS WILL TAKE 10-15 SECONDS

7 AFTER THIS, YOU'RE DONE, GENTLY REMOVE THE SWAB BEING CAREFUL NOT TO LET ANYTHING TOUCH THE TIP

8 YOUR SWAB CAN THEN BE PLACED IN A TUBE FOR TESTING, THIS TAKES ABOUT 30 MINUTES

9 YOUR SCHOOL / COLLEGE WILL CONTACT YOU OR YOUR PARENT / CARER WITH THE RESULTS AND LET YOU KNOW WHAT HAPPENS NEXT



11th – 15th January

Year	Delivery	Notes
7	Zoom lessons, recordings, work set	According to Curriculum Plan
8	Zoom lessons, recordings, work set	According to Curriculum Plan
9	Zoom lessons, recordings, work set	According to Curriculum Plan
10	Zoom lessons, recordings, work set	According to Curriculum Plan
11	Zoom lessons, recordings, work set	According to Curriculum Plan
12	Zoom lessons, recordings, work set	According to Curriculum Plan
13	Zoom lessons, recordings, work set	According to Curriculum Plan

Student Learning Environment (SLE) Guide

Remote Learning in the SLE

Work is now being set in the student learning environment rather than SMHW. We have made this change because this enables work to be set all year round whether during lockdown or for students who are self-isolating using one single system. As a result, we switched to this system in September so staff could upload their learning materials week by week as they went along. This helps to reduce staff workload since work only needs to be set once in a single location accessible to all.

From feedback received on remote learning during this week we understand that students have found it more difficult to find work. We are reviewing the Remote Learning folder navigation system based on your feedback. Until decisions have been made about an improved structure the following information has been provided to help students find their work more easily:

How do students access the SLE?

Visit www.fullbrook.surrey.sch.uk and log in to RM unify using the steps below to access the Fullbrook student dashboard. Fogotton password? Password resets can be requested by visiting the Home Learning

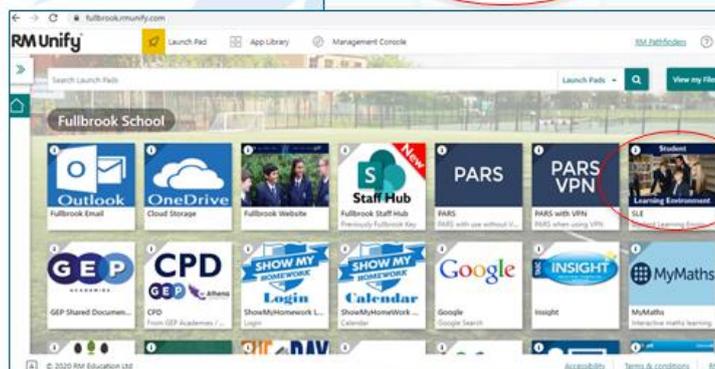


Students - Learning from home - where to find work



- On the school website, click on 'students' and then 'Home Learning'

On the next page, click on 'RM Unify'



- Find the tile 'Student Learning Environment'



section of our website <http://www.fullbrook.surrey.sch.uk/home-learning/> following the steps outlined for students and parents.

How does the current SLE structure work?

Students should go to the SLE, click on Remote working documents then click the subject they need to study. They choose the subject by looking at their timetable. So, if today for example, was day 8, and a student had Geography Period I they should go to the Geography folder. Inside they would click on their year group. Then they choose the 'cycle beginning' folder. This week the cycle began before the holiday and so the cycle was CB 14-12-20. Inside here, the student will either find a list of classes and should pick their class or lesson material that all students need to complete.

Students - Learning from home - where to find work

- Clicking the 'Student Learning Environment' opens a separate webpage like this
- Click on 'Remote Working Documents'
- This allows you to check where we are on the calendar
- Each subject has its own folder. Click on the one you need for each lesson
- Once in the subject folder, find the relevant Year Group and follow the route through to the correct dated work in the calendar

We are aware that the current folder structure is not as easy to navigate as we first thought, and that the cycle calendar is out of sync with the folder naming conventions.

For the coming cycle, students will find work in CB 11-01-21

Once we have the new folder structure completed for students, and the work transferred across we will communicate this to you.

Timetable

Name _____

Tutor Group _____

	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10
Period 1										
Period 2										
Period 3										
Period 4										
Period 5										

Cycle Beginning 14/12/20							5/1/21	6/1/21	7/1/21	8/1/21
Cycle beginning 11/1/21	11/1/21	12/1/21	13/1/21	14/1/21	15/1/21	18/1/21	19/1/21	20/1/21	21/1/21	22/1/21
Cycle beginning 25/1/21	25/1/21	26/1/21	27/1/21	28/1/21	29/1/21	1/2/21	2/2/21	3/2/21	4/2/21	5/2/21
Cycle beginning 8/2/21	8/2/21	9/2/21	10/2/21	11/2/21	12/2/21					

Half Term 15/2/21 to 19/2/21 Return to school Monday 22/2/21 (Day 6)