

NEWSLETTER

Week Commencing: Monday 18 January 2021

FREE SCHOOL MEALS AND ADDITIONAL HELP

Further to our note last week about the supply of Free School Meal vouchers switching to the Department for Education supplier (Edenred), we have now been advised that we are able to continue with our current provider Wonde, which means there will be NO change to our families. We will continue to send them in fortnightly blocks, and should anything else change, we will update you.

If you need additional support with food & toiletries then please email additionalfood@fullbrook.surrey.sch.uk with the following information;

- Full postal address including postcode
- Mobile phone number (which is easiest to contact you on)
- Number of people in the household –number of adults; number of children and their ages

We will then make the referral to Runnymede Foodbank on your behalf.



REMOTE EDUCATION PLAN

Fullbrook's remote education plan is now available on the school website [here](#). This shows what you can expect for students learning from home. The plan covers learning during all 4 tiers of local restriction as well as full lockdown. The plans cover the way in which students will learn, receive feedback, be monitored and supported.

Based on our experiences of live lessons over the last three weeks and in response to feedback from students and their parents/carers, we will be moving across to Microsoft Teams. This gives added levels of security and enables lesson materials, assignments and feedback as well as live lessons to all take place in a single location. Staff are trialling the new system with some of their classes during the next few weeks. There is a guide for students on teams in the SLE in the Remote Documents area. Further information will follow.

“There are some days when we need a hand. There are other days when we’re called on to lend one. That is how we must be with one another.” – Joe Biden

EXPECTATIONS FOR LIVE LESSONS

As more lessons are being held in a live environment on Microsoft Teams or Zoom, Mr Stent has produced some guidance for students on the expected behaviours and best practice for attending these sessions. We will be rolling this out during tutor time on Monday, but please see page 3 of the newsletter for an overview of what we will be sharing with students.

NEED HELP WITH PRINTING WORK?

A number of local estate agents are offering to help with the printing of work for students who are learning remotely. If you are having difficulty printing at home, then you can contact one of the companies below.

- Curchods – New Haw branch – email Nicole-wise@curchods.com
- Leaders – Webridge branch – email weybridge@leaders.co.uk
- Seymours – West Byfleet branch – email sales@seymours-wba.co.uk
- Hodders - Addlestone, Byfleet, Chertsey and Ottershaw branches – contact Danielle on **01932 687460**

BELATED GOODBYES & HELLOS

CONTACT US

Please do not hesitate to contact us via:

info@fullbrook.surrey.sch.uk

concerns@fullbrook.surrey.sch.uk

homework@fullbrook.surrey.sch.uk

SOCIAL MEDIA

Click the symbols to view the Fullbrook Facebook & Twitter pages.



At the end of each term, we usually share our list of staff who are leaving or joining Fullbrook. Unfortunately, this was missed off the last newsletter of 2020, but we still wanted to share the list with you. It is always sad to say goodbye to staff who have been working with your children. At Fullbrook we are very lucky that many of our staff stay for a long time because they enjoy working here so much, but there comes a time when it is right for people to move on whether it is to pursue different interests, to gain promotion, or to move to a new area. The following staff said goodbye in December.

Mr P Dilmaghani	Maths Teacher
Ms J Teal	English Teacher
Mr S Keene	Science Teacher
Miss K Grundy	MFL Teacher
Ms M Olomo	MFL Teacher
Mrs R Robinson	Maths Teacher
Mrs C Hickford	SEND Teacher

Thank you to all these members of staff; they will be missed. We are very pleased to be able to welcome the following members of staff to Fullbrook who joined us at the start of January:

Miss R Johnson	Psychology teacher
Mr M Leather	Technology teacher
Mr D Hill	Maths teacher
Mrs J Weyer-Henderson	English teacher
Ms L Terranova	MFL teacher
Miss M Castanedo	MFL teacher
Mrs T Fouche	English teacher
Miss M Burgess	LSA
Mrs H Spencer	LSA
Mr M Wallace	Maths teacher (temp)
Mr I Browne	Science teacher

DATES FOR YOUR DIARY

Thursday 4 February	Year 7 Parents Evening (Virtual)
Friday 12 February	School closes for half term (normal finish time)
Monday 22 February	School reopens to students, dependant on Government guidelines (opening details TBC)

Best Practice during Face to Face remote lessons



These guidelines are designed so that students and staff are safe whilst, working collaborating and communicating on line.

1

Always use your school user and email account.

2

Live lessons will be scheduled beforehand and a record of attendance will be taken.

3

Students should not enter a live session without being invited by a teacher.

4

Students should arrive punctually for live sessions and not leave early.

5

Staff and students should always wear suitable clothing, as should anyone else in the household.

6

Any devices should be used in appropriate areas (e.g. not in a bedroom), ideally with a plain background.

7

Students are to follow the code of conduct and display exemplary Fullbrook 4 Learning at all times.

8

Mute yourself when you are not talking so any background noise does not interfere with the lesson. Ideally use headphones and a mic.

9

Use the chat function responsibly so that you can communicate with the teacher promptly and appropriately.

10

Any safeguarding concerns should be raised in the normal manner.