

Dear Parents/Carers

Further Information concerning return to School in September 2020

We are looking forward to welcoming all students back to Fullbrook in September 2020. It will be good for everyone to return to routines and to see one another in person again. However, the return to school will not be the same as usual as we all continue to grapple with COVID-19 Coronavirus. To try to maintain the health and a safety of everyone, there are lots of new measures in place that must be followed to make sure that everyone remains 'COVID-19 Secure'. Working together as a community, we will be able to ensure a safe environment for everyone. I am writing to you today to outline some key things that I would like to ask you to do to help us to ensure things go smoothly in September. Please take the time to read all the information carefully and do email any queries to info@fullbrook.surrey.sch.uk which will be monitored periodically over the holiday.

1. COVID-19 Secure measures at Fullbrook

To manage the risk of catching coronavirus when on the school site, a wide range of measures have been put in place for the return to school in September. These include changes on the school site, changes to timings in the day, changes to cleaning regimes and changes in the way all site users need to conduct themselves. Details are set out in the attached Student Information Booklet. The full risk assessment will be available in the school website by Friday 24/7/20. This is a draft and I welcome your comments and suggestions. Please send comments clearly marked RISK ASSESSMENT in the subject line to info@fullbrook.surrey.sch.uk.

2. Student Information Booklet

Attached to this e-mail is an information booklet for students with all the important information they will need so that they understand how things will operate when they return to school in September. This booklet has been sent to students via Show My Homework today and is attached for your reference. Have a look at the information students have been provided with and to talk with your child about it to make sure everything is clear to them.

3. Suspected Cases of COVID-19 Coronavirus

It is vital that if you think your son/daughter is showing symptoms of corona virus, high temperature, new continuous cough, loss of smell/taste, that you keep them at home and inform the school of this. Should a student or staff member show symptoms of coronavirus whilst at school, protocols are in place to manage this safely. If your son/daughter shows symptoms whilst at school you will be contacted and required to collect your son/daughter from school as soon as possible, they will be isolated until you arrive. Your son/daughter will be required to follow the NHS Test and Trace processes. Further details are in the Student Information Booklet.

4. Curriculum

All subjects will continue for all students from September 2020 apart from RE which will not run for year 11 students who will have additional core subjects in this time. Some changes have been made for some year groups with regards to the number of lessons for each subject to assist in getting back on track where this was possible. Details about the government scheme to support students to get 'Back on Track' following school closure have only recently been released. We will provide further information in September.

5. Arrival procedures

Arrival times at school are staggered. Arrival times and late policy for students is in the information booklet.

If you are dropping off by car, please try to do so away from the school site to avoid congestion. If you are dropping at school it will be most helpful if you use the one way system, driving towards school down Selsdon Road and turning right into Keston Avenue to leave.

If at all possible try to avoid the need for students to use public transport. If students are using public transport they must wear a face mask in line with government guidelines.

A COVID-19 secure system is in place for students arriving on bicycles

6. Equipment

Please ensure that you son/daughter has the required equipment for learning each day. Equipment cannot be lent or shared. Details of requirements are listed in the Student Information Booklet.

7. Expectations on school site – maintaining a COVID-19 secure environment

To ensure the safety of all students and staff it is vital that students carefully keep to all the COVID-19 secure measures in place. These include remaining in zone areas, sanitising hands regularly, following the Catch it-Bin it-Kill it procedures for coughs and sneezes, limiting touch and staying out of the staff technical areas. In September, students will be required to stand up when the teacher enters the room. This is because students will be in rooms before the arrival of the teacher due to zoning. Standing up give the opportunity for movement whilst also clearly signifying the start of the lesson. Detailed instructions about this are included in the booklet. Please make sure your son/daughter understands the importance of following these instructions for everyone's safety and that if a student deliberately breaches the measures this could result in a fixed term exclusion.

8. Visiting the school site

Only students and staff are allowed on the school site. If you need to come to school for any reason, please contact reception and make an appointment. This will help us manage the number of visitors to site so that we can keep this to a minimum to reduce risk.

9. Yellow School Buses

The proposed new service goes to Runnymede Borough Council Corporate Management Committee on Thursday 30/7/20 for final approval. If the proposal gains approval, the new service is intended to be available from January 2021. Communications from Runnymede Borough Council are expected mid-September.

I hope the provision of this information is helpful, please send any queries to info@fullbrook.surrey.sch.uk and we will get back to you as soon as possible.

Yours faithfully

Mrs Moore
Principal