

What to do if your child is absent

If your child is going to be absent for any reason, it is expected that parents leave a message on the school absence line by 8.30 am each day stating their name, tutor group and the reason for absence clearly. You are required to provide a note on your child's return to school; if a note is not provided then the absence will be recorded as unauthorised.

[Attendance Policy can be found on our website](#)