

# NEWSLETTER

Week Commencing: Monday 13 January 2020

## YEAR 11 PARENTS EVENING BOOK SWAP

We will be holding a book swap at the Year 11 parents evening on Thursday 23 January.

Tutors have discussed this with students and asked them to bring any books they no longer want.

If any parents or carers wish to help us and join in, then please feel free to bring a book you want to swap over the course of the evening.



## FULLBROOK CAREERS FAIR 2020

Our Fullbrook Careers Fair takes place on **Monday 16 March**, and offers students in years 9, 10, 11 & F6 an opportunity to consider their options after their Fullbrook journey is complete.

The Parent Voice are looking for exhibitors who would be willing to talk to our students about their job/industry. In particular they are keen to hear from anyone in the following professions.

- Mechanic
- Electrician
- Plumber
- Commercial Photographer

If you would like to speak with our students about the roles mentioned above, or have a job you think they might be interested in hearing about. Please contact the Parent Voice via [parentsvoice@fullbrook.surrey.sch.uk](mailto:parentsvoice@fullbrook.surrey.sch.uk) for further details.

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*“I think goals should never be easy, they should force you to work, even if they are uncomfortable at the time.” —Michael Phelps*

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## FUNDRAISING GOVERNOR NEEDED

Further to Paul Ballard's message last week regarding our search for a new Fundraising Governor to take over the work started by the previous person, we are still keen to hear from anyone who is interested in helping us. If you have fundraising experience, or think you could help, then please contact Mrs Moore's PA, Mrs Lara Lubin.

## ADMINISTRATION VACANCY AT FULLBROOK

We are seeking to appoint an enthusiastic learning support administration assistant to join our dedicated Learning Support faculty supporting students with SEND, motivating them to develop their skills and giving them the confidence to work more independently.

Please visit the [Job Vacancies](#) section of the Fullbrook website for further information on the role.



## FULLBROOK UNIFORM SHOP

Please note, the on-site Fullbrook Uniform Shop will be closed on Wednesday 29 January due to staff training. Apologies for any inconvenience this may cause.

## LES MISÉRABLES REHEARSALS W/C 13 JANUARY

Please see page 3 of the newsletter for next week's rehearsal schedule and any important notices from Miss Lawrence. Cast & crew have been given letters about pre-booking tickets and consent for the weekend rehearsal schedule that starts in February. Please ensure they are both returned ASAP. In particular, the ticket booking form needs to be back before Monday 27 January as that is when booking will be open for the general public.

## CONTACT US

Please do not hesitate to contact us via:  
[info@fullbrook.surrey.sch.uk](mailto:info@fullbrook.surrey.sch.uk)  
[concerns@fullbrook.surrey.sch.uk](mailto:concerns@fullbrook.surrey.sch.uk)  
[homework@fullbrook.surrey.sch.uk](mailto:homework@fullbrook.surrey.sch.uk)

## SOCIAL MEDIA

Click the symbols to view the Fullbrook Facebook & Twitter pages.



## ADVERSE WEATHER – CYCLING TO SCHOOL

With the severe weather warnings we have had across Surrey over the last week, we'd like to remind parents/carers of students who cycle to and from school, that they must ensure they have lights fitted to the front and back of their bikes, and that they cycle appropriately for the conditions.

Should you feel the conditions are not suitable for cycling, then please make other arrangements for your son or daughter to arrive at school safely and on-time.

## HOLIDAYS IN TERM TIME

It is school policy not to authorise any absence for holiday taken in term time. I would like to remind parents/carers that if they take their child out of school without authorisation for 5 or more days, they will be liable to receive penalty notices.

Currently, the amount payable under a penalty notice is £60.00 payable within 21 days, rising to £120.00 if paid within 21- 28 days. If the penalty notice is not paid within 28 days, the Local Authority will consider a prosecution in the Magistrates Court. Please note that Penalty Notices are issued per parent/carer per child, so a family with 2 parents/carers and 2 children will receive 4 penalty notices." A full explanation from Surrey County Council is attached to this newsletter on pages 4-5 for your reference.

## DATES FOR YOUR DIARY

Tuesday 21 January

Thursday 23 January

Thursday 30 January

Thursday 6 February

Wednesday 12 February

Deep Learning Day 3

Year 11 Parents Evening (by appointment)

Year 11 Post 16 Careers Interviews

Year 7 Parents Evening (by appointment)

PE Department Gym & Dance Show (details to follow)

6:00-7:30pm

# Les Misérables



## REHEARSAL SCHEDULE Mon 20<sup>th</sup> – Fri 24<sup>th</sup> January 2020

DAY / DATE AND ROOM	SCENE TO BE REHEARSED	CHARACTERS NEEDED	REHEARSAL CONTENT
Monday 20 <sup>th</sup> Jan (Day 6): <b>E16/E14</b>	Pg 77-78 Gavroche's Death	Enjolras, ABC Café Ensemble, Marius, Gavroche, Revolutionaries.	Characterisation, blocking and choreography
Tuesday 21 <sup>st</sup> Jan (Day 7): <b>E16/E14</b>	Pg 79 – Enjolras's Death	Enjolras, ABC Café Ensemble, Marius, Gavroche, Revolutionaries, Javert	Characterisation, blocking and choreography – <b>Miss Scott</b>
Wednesday 22 <sup>nd</sup> Jan (Day 8): <b>E10</b>	Pg 76 – Bring Him Home	Valjean	Singing Rehearsal
Friday 24 <sup>th</sup> Jan (Day 10): <b>MAIN HALL</b>	Run 66 – 79 Run Barricades Scene	Cart Crash Ensemble, Gavroche, Gavroche's Gang, Eponine, Enjolras, Marius, ABC Café Students, Lead Ensemble, Revolutionaries, Javert, Valjean	All disciplines

### Important Notices:

Ensure you can **ALL** attend Sunday rehearsals (16/02, 23/02, 01/03, 08/03) and Show Dates:

### Show Dates

- Monday 9<sup>th</sup> March- Dress and Tech all day
- Tuesday 10<sup>th</sup> March- Dress and Tech / Primary Schools Matinee
  - Wednesday 11<sup>th</sup> March- Primary Schools Matinee
  - **Thursday 12<sup>th</sup> March- 7pm Performance**
  - **Friday 13<sup>th</sup> March- 7pm Performance**
  - **Saturday 14<sup>th</sup> March- 7pm Performance**



Dear Parent/Carer

## **Penalty Notices to Address Poor Attendance at School**

A Penalty Notice may be issued as an alternative to the prosecution of a parent/carer for their child's unauthorised absence from school and will be used by Surrey County Council in the following circumstances :-

1. Pupils identified by police and education welfare officers engaged on Truancy Patrols and who have incurred unauthorised absences.
2. Leave of absence in term time (5 days or 10 sessions or more). **Please be aware that The Education (Pupil Registration)(England)(Amendment) Regulations 2013, which became law on 1<sup>st</sup> September 2013 state that Headteachers may not grant any leave of absence during term time unless there are exceptional circumstances. The Headteacher is also required to determine the number of school days a child can be away from school if leave is granted.**
3. In such cases the Headteacher/Governing Body have to judge whether there are exceptional circumstances and may request that the Local Authority issue Penalty Notices when the absence is not authorised. Warnings will not be given where it can be shown that parents have been notified that such absences will not be authorised.
4. The issue of a Penalty Notice will also be considered where it is judged that a parent is failing to ensure their child's regular school attendance. This will be considered when a pupil has incurred 7 or more unauthorised sessions in the previous 6 school weeks, which may include a pupil arriving late after close of registration.

If you believe at any stage that your child's absence from school may leave you liable to receive a Penalty Notice, it is extremely important that you take action without delay to secure their regular attendance. If you have any questions or require further support to achieve an improvement, please contact the school or the education welfare officer.

## **Penalty Notice relating to Exclusions**

If a child is excluded from school, Section 103 of the Education and Inspections Act 2006 places a duty on parents/carers to ensure that their child is not in a public place without justifiable cause during school hours. This duty applies to the first five days of each exclusion. Failure to do so will render the parent/carer liable to a Penalty Notice. (Alternative education provision will be made available from the sixth day of any exclusion.)

## **Amount Payable for a Penalty Notice**

The amount payable for a Penalty Notice issued in any of the above circumstances is £60 if paid within **21** days of receipt of the Notice, rising to £120 if paid after **21** days but within **28** days. If the Penalty Notice is not paid, the Local Authority must consider a prosecution in the Magistrates Court for the offence for which the Notice was originally issued.

**Please be aware that each parent is liable to receive a Penalty Notice for each child who incurs unauthorised absences, for example, if there are two parents and one child, each parent will receive one Penalty Notice.**

**If there are two parents, and two children incur unauthorised absences, each parent will receive two Penalty Notices, which in this case would amount to £120 each if paid within 28 days.**

Advice and support is available from an Inclusion Officer by contacting your local Education Office as follows:-

North West - Tel: 01483 518130    South West    -    Tel: 01483 517179  
North East - Tel: 01372 833588    South East    -    Tel: 01737 737777

