

## The Runnymede Yellow School Bus Service - Chertsey/Addlestone to Fullbrook

May 2018

Dear Parent/Guardian

### The Runnymede Yellow School Bus Service From Chertsey/Addlestone to Fullbrook - September 2018

The American-style Yellow School Bus Scheme is operated by First Group on behalf of the Runnymede Business Partnership. Arrangements are currently being made for the services that will operate from the start of the new school year in September 2018.

The Yellow Bus service is extremely popular, so it is very important that we finalise the passenger list for September as soon as possible.

- The YB Service provides a safe, reliable service which aims to collect students from within 300m of their homes
- The scheme is so popular, you are advised to register by return
- Funding currently comprises: fares, local business sponsorship and developers' contributions
- Four Yellow buses currently provide a dedicated service from Ottershaw/Chertsey/Addlestone to Fullbrook

To ensure that all students enjoy a pleasant and safe journey to and from school, a Student Behaviour Contract has been introduced, *see below*. By booking onto the service I agree to ensure that my child/children understand the rules.

#### Routes and Fares

- There are four routes, commencing and travelling through Chertsey, Ottershaw and Addlestone
- The daily return fare of £3.50 must be paid to the School in advance, at the start of every half-term
- Families with 2 or more children receive a discount (2 children travel for £5.25/ day and 3 children for £7 / day)

#### To and From School

- For students attending after-school activities there is a later service in the afternoons

#### Register now for a Place before 6 July

To book your child a place on the Yellow Bus, please complete the form below and return by post or fax to Mrs Sue Warne, Finance Administrator at Fullbrook before **Friday 6 July**. ***Don't delay as places are limited –they are allocated on a siblings first then a 'First Come, First Served' basis!***

For any further information on the service please contact Mrs Warne on : 01932 338550

Sue Warne

Finance Administrator

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### Runnymede School Bus Service Behaviour Contract 2018

I agree to comply with the following points regarding my future use of the Runnymede School Bus Service

- I understand that I cannot use the bus unless I can show my pre-paid ticket
  - I will remain in my seat and wear a seat belt whilst the bus is moving
  - I agree to behave in a responsible manner that is considerate to other users of the yellow bus
  - I will not be involved in any bad behaviour including bullying, anti-social behaviour or conduct that is deliberately offensive to other users.
  - I will not behave in a manner whilst on the bus, that is anti-social to members of the public
  - I will not carry or use cigarettes/e-cigarettes, a lighter, matches or a knife or other sharp instruments on the bus
  - I will be respectful to the driver and follow requests of the driver immediately, and will comply with the School Bus Code of Practice and any safety rules and procedures in place now and which may be introduced in future.
  - If I have any issues or complaints regarding the bus, driver or other users I will report these immediately to the school
- \* I will not consume food or drinks or leave any litter on the bus.

I understand that in the event that I break any of the above rules I will no longer be able to use the yellow bus service. In such instance, the decision of the driver will be final.

Please complete this section, and return to Mrs Sue Warne at Fullbrook by **Friday 6 July**

Please reserve a place for my child/children on the Yellow School Bus.

I understand that this is subject to my home being sufficiently close to the existing bus stops, and to spaces being available and that I **will pay fares promptly in advance of travel**. I also understand that should I no longer require these places I will immediately inform the school and will pay the fares due up to that date. **Also, I agree that my child/children are subject to the rules in the Student Behaviour Contract as below if they wish to use the service.**

Your name (BLOCK CAPITALS PLEASE) MR./MRS./MS./MISS .....

Your child's/children's first name(s) and surname .....

**FULL POSTAL ADDRESS:** .....

**(This is essential for me to plot your proximity to the bus routes. I will confirm to you in writing in August whether or not your place/s have been allocated. Timetables/maps, instructions etc will also be supplied before the start of the new term in September)**

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**Signed:** ..... **(Parent/Guardian)**