

6 November 2017

Dear Parents/Carers

YEAR 10 COURSEWORK INFORMATION EVENING

There will be a Coursework Information Evening on Thursday 30 November from 6.00pm in the Main Hall. The purpose of this evening is to give parents, carers and students an insight into the requirements and deadlines of coursework during Year 10. This information is crucial to ensuring positive outcomes for all students in years 10 and 11. A coursework booklet containing information on all relevant subjects will be given out at the start of the evening.

The evening will be organised in 2 sessions as follows:

1st session

6.00 – 6.10pm

Introduction by Mr R Smith.

6.10 – 6.30pm

Presentation by Mr Baker focussing on subjects without a coursework element e.g. English and Maths.

2nd session

6.45 – 6.55pm

Introduction by Mr R Smith.

6.55 – 7.15pm

Presentation by Mr Baker focussing on subjects without a coursework element e.g. English and Maths.

Please tick which session you would prefer to attend on the attached sheet and keep a record of your time. Completed reply slips should be returned by Thursday 23 November.

I look forward to meeting you and I hope you will find the evening informative.

Yours faithfully

Mr R Smith
Head of Learning Year 10

Reply slip

To: Mr Smith by Thursday 23 November 2017

I am/am not* able to attend the Year 10 Coursework Information Evening on Thursday 30 November 2017.

I will be attending the session 6pm/6.45pm*

Student's Name: Tutor Group:

Signed Date.....
Parent/Carer

* Please delete as appropriate