



Fullbrook
Inspired to Achieve

FULLBROOK POLICY

Fullbrook 6 Admissions Policy 2018/2019

Governors' Committee Responsible: Admissions Committee

Governor Lead: Mr Paul Ballard

Nominated Lead Member of Staff: Mrs K Moore

Status & Review Cycle: Statutory Annual

Next Review Date: January 2018

FULLBROOK 6 ADMISSION POLICY: 2018 - 2019

Fullbrook 6 Admissions

Fullbrook 6 welcomes internal students who have attended year 11. Fullbrook 6 will also accept applications for entry to the sixth form from external applications. The published admission number for external applicants for entry to Year 12 September 2018 is 15. More places may be made available subject to the take up by internal applicants.

Sixth Form Course Minimum Entry Requirements

Fullbrook 6 has a flexible admissions policy for the Sixth Form. The majority of students will study a combination of courses, which is the equivalent of four AS subjects. Some students may be able to cope with more than four subjects in the first year of study and some may be more suited to a programme of three AS subjects or equivalent.

The following guidelines are indicative of minimum entry requirements for courses at different levels for all applicants, both internal and external, although these may be varied according to the specific requirements of certain subjects. Applicants' attention is therefore drawn to the Subject Specific course requirements available on the Fullbrook6 website. Exceptions may be made to the minimum requirements according to a student's individual circumstances.

Minimum Entry Requirements

1. **3 AS subjects (or equivalent)** e.g. BTEC National Diploma (Level 3) and 1 AS – Minimum 5 GCSEs at grades A*-C (or equivalent) mainly C grades;
2. **4 AS subjects (or equivalent)** e.g. Advanced Diploma and 1/2 AS subject(s), BTEC National Certificate and 2 AS subjects, BTEC National Award and 3 AS subjects - Minimum 5 GCSEs at grades A*-C (or equivalent);

Admission Criteria

Should applications from suitably qualified external students exceed the number of places available the following oversubscription criteria will apply:

First Priority: Looked After and previously looked after Children:

Defined as:

- children who are registered as being in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a), e.g. fostered or living in a children's home, at the time an application for a school is made; and
- children who have previously been in the care of a local authority or provided with accommodation by the Local Authority, in accordance with Section 22 of the Children Act 1989(a) and who have left that care through adoption, a child arrangement order (in accordance with Section 8 of the Children Act 1989 and as amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the Children Act 1989).

Second Priority: Brothers and sisters (siblings)

- Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, foster brother or sister or the child of the carer's partner where the child for whom the school place is sought is living in the same family unit at the same address.
- A child will be given sibling priority for admission if the brother or sister is on roll at Fullbrook School at the time of application for admission to Fullbrook 6 and relevant details are provided.

Third Priority: Exceptional arrangements

Occasionally there will be a very small number of children for whom exceptional social or medical circumstances will apply which will warrant a placement at a particular school. Supporting evidence from a professional is required such as a doctor and/or consultant for medical cases or a social worker, health visitor, housing officer, the police or probation officer for other social circumstances. This evidence will confirm the circumstances of the case and must set out why the child should attend Fullbrook6 and why no other school could meet the child's needs.

The Local Authority may ask the Admissions Authority to admit beyond the Published Admission Number (PAN) at other times under this category.

What is an exceptional arrangement?

Social/ Medical need

Children where there are significant medical or social grounds, supported by evidence from a registered health professional or a senior practitioner in social work, which suggest that Fullbrook School is the most suitable school.

If, at the time of completion of the application, the child has a disability or a serious or life threatening medical condition which necessitates placement at Fullbrook 6, this must be stated on the application form. Such information will only be considered if parents/carers attach supporting evidence.

A priority placement will only be agreed if the School's medical advisors consider that it is necessary for the child to attend Fullbrook 6.

Children with a disability

Applications for children with a disability will be dealt with in line with the Disability Discrimination Act. If the child has a disability which applicants believe necessitates placement at Fullbrook 6, this must be stated on the application form and evidence of the disability must be provided at the time of application.

Fourth Priority: Children for whom the school is the nearest to their home address

The nearest school is defined as the school closest to the child's home address that admits students of the appropriate age range, as measured by a straight line from the address point of the student's house, as set by Ordnance Survey to the nearest school

gate for students to use. This is calculated using the Admission & Transport Team's Geographical Information System.

Fifth Priority: any other applicant

Remaining places will be offered on the basis of nearness to the school measured in a straight line from the address point of the student's house, as set by Ordnance Survey to the nearest school gate for students to use. This is calculated using the Admission & Transport Team's Geographical Information System.

ADDITIONAL INFORMATION

Applications for a place outside a child's chronological (correct) year group.

Applicants may choose to seek a place outside their child's chronological (correct) year group. Decisions will be made on the basis of the circumstances of each case and what is in the best interests of the child concerned.

- *Applicants who are applying for their child to have a decelerated entry to school, i.e. to start later than other children in their chronological age group, should initially apply for a school place in accordance with the deadlines that apply for their child's chronological age. If, in liaison with the Principal, Governors agree for the child to have a decelerated entry, the place cannot be deferred and instead the applicant will be invited to apply again in the following year for the decelerated cohort*
- *Applicants who are applying for their child to have an accelerated entry to school, i.e. to start earlier than other children in their chronological age group, must initially apply for a school place at the same time that other families are applying for that cohort. If, in liaison with the Principal, Governors agree for the child to have an accelerated entry, the application will be processed. If it is not agreed for the child to have an accelerated entry, the applicant will be invited to apply again in the following year for the correct cohort.*

Applicants must state clearly why they feel admission to a different year group is in the child's best interest and provide what evidence they have to support this. More information on educating children out of their chronological year group and the process for making such requests is available at www.surreycc.gov.uk/admissions.

Tie Breaker and the admission of twins, triplets, other multiple births or siblings born in the same academic year:

Where two or more children share a priority for a place when using distance as a tie breaker, e.g. where two children live equidistant from a school lots will be drawn to determine which child should be given priority. In the case of multiple births, where children are ranked consecutively in their order of priority for a place and there are not sufficient vacancies remaining for each of them, wherever it is logistically possible, each child will be offered a place. Where it is not logistically possible to offer each child a place the child(ren) to be offered the last remaining place(s) will be determined by their rank position.