

November 2017

Dear Parents/Carers

Year 8 Consultation Evening – Thursday 7 December 2017

The Year 8 Consultation Evening will take place in the School Hall and Restaurant on Thursday 7 December from 4pm to 7pm. Students are expected to accompany their parents/carers to discuss their progress with subject teachers.

We will be using an electronic booking system for parents/carers to make their appointments. To do this you will need to go to Parents Evening Booking System which can be accessed via the link at the bottom of the school website home page. If you cannot login, please email online services at onlineservices@fullbrook.surrey.sch.uk. Once you have gained access to the electronic booking system please select an appointment between 4pm and 7pm. The booking system will be live from 6am Tuesday 21 November until midnight Tuesday 5 December.

For any parents/carers without internet access, please telephone Mrs Mason or Miss Jones at the school to make your appointments.

I trust you will find this evening useful and informative and look forward to seeing you. Should any queries arise as a result of interviews with staff, please do not hesitate to contact your child's tutor in the first instance.

Yours faithfully

**Mrs S Kinal/Miss K McCulloch
Heads of Learning – Year 8**

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Please return to your child's Form Tutor

Student Name: Tutor Group:

I am/am not* able to attend the Year 8 Consultation Evening with teaching staff on Thursday 7 December 2017 and have booked my appointments online/telephoned the school to make my appointments.

* Please delete as appropriate

Signed: Date:
Parent/Carer