

Year 10 Mock Examinations

Summer 2017

Regulations / Procedures

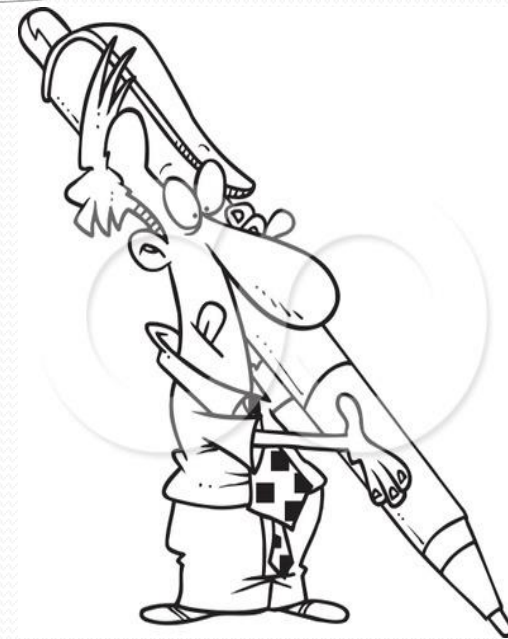
Rules Of The Examination Hall

- All students **MUST** follow the examination hall rules, or the examination will be will be failed.
- You then run the risk of not being allowed to sit any more examinations in the examination hall.
- Your Tutors will run through with you the procedures/ guidelines in this presentation
- Now is the time to ask questions!

Preparation...

Equipment:

- **Black** ballpoint pen x 2
- Pencil
- Rubber
- Ruler
- Calculator (if needed). The case will be placed on floor.
- All other Maths equipment
- Coloured pencils (if needed)
- Subject specific equipment



NO EQUIPMENT WILL BE LOANED. YOU MUST HAVE YOUR OWN.

All equipment must be in a **see-through** pencil case of plastic bag. No other pencil cases will be allowed.



You must seek permission from Mrs Garn to take a Water Bottle in the exam. This must be clear, with no wrapper on.



On the day...

- If you are unwell, then come in just for the examination, if at all possible.
- If it is not possible to sit the exam you **must inform reception** before 8:15 am. You will not get a mark.
- The earlier the school is aware, the more we can do to help.



Be Punctual!



- YOU MUST ARRIVE **30** MINS BEFORE THE SCHEDULED START TIME
- Students must arrive on time, and in **CORRECT SCHOOL UNIFORM (including blazers)** – nothing worse than a rushing around before the exam.
- Give yourself time to put your bags, coats, etc in lockers.
- If you are wearing **incorrect school uniform**, or **arrive too late**, you will not be allowed to sit the exam.
- You will score zero and will complete the exam after school!

Procedure

- You must check on the window of the HoLs Office to check the seating plan
- Lining up will normally be on the Tennis Courts.
- When arriving at the Tennis Courts for morning exams, you must sign-in with your tutor. Check for your tutor groups sign.

Friday 23 June

Sociology:

Line up at 8.15am on the back playground

Health and Social care:

Line up at 10:20am on the back playground

Maths:

Register on the tennis courts with your tutor group at 1.00pm.
You will then go to your exam seats after you have registered.

After the exam finishes you must leave school site, or if you are catching a yellow bus – go to room C8 until the end of the school day.

Monday 26

Drama:

Line up at 8.20am on the back playground

German reading and writing

Urdu

Line up at 9.50am on the back playground. You will need to leave early from your Period 1 lesson.

Tuesday 27 to Monday 3 July

- All exams register on the tennis courts 30 minutes before your exam is scheduled to begin.
- If you are late, you may not be allowed to sit the exam then, and will be required to sit it after school.
- It is your responsibility to check your exam timetable.
- After your PM exams, you need to return to your tutor group to register. *On Monday 3 July, you will leave site after the Physics exam. If you are waiting for a Yellow bus, you will need to go to room C8.*

Possessions...

- **NO** bags, coats, jumpers, scarves, hats etc are allowed into the examination hall
- Reception/ HoL **WILL NOT** look after these for you. Find a friend's locker to put them in.



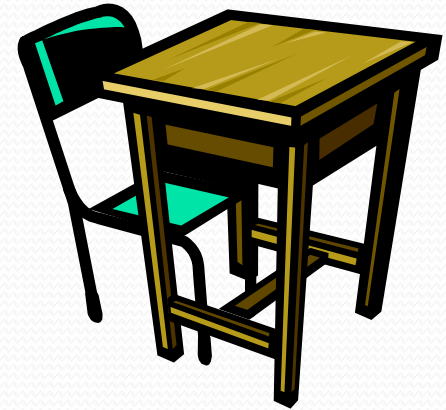
Possessions...

- **NO PEDS** (INCLUDING IPODS etc) are allowed. Leave them at home if need be. If you are found to have a PED on you will get **ZERO** marks.



Once in the examination room...

- Enter **IN SILENCE**
- Find your seat and sit down
- Wait in silence for instructions



There is to be **NO** communication with your peers once in the examination hall or you will be asked to leave . **You will get ZERO marks.**

Once in the examination room...

If feeling unwell or if you need the toilet... Put your hand up and wait for an invigilator to approach you. Explain the problem.



If you have any problems at all – put your hand up and wait for an invigilator. Explain the problem. If you need to take a water bottle you have to speak to the examination officer first.

If you finish early...

- You **CAN NOT** leave early. Spend the time checking your paper and correcting any mistakes.
- **DO NOT** leave anything blank. Always have a go at answering the questions.

When the exam has finished...

- Wait to be dismissed.
- Leave in silence and remain in silence until you are away from the exam hall. Other students may have extra time and will still be working on their exams. Be considerate!



Other info

- When you have finished your exam you will be on break or going to next lesson.
- There is no loitering around school.
- There is no study leave and you are not to leave site.
- The canteen will only be open at normal hours.
- If you do have a clash or you are in an exam that runs past your lunch time, you will still get time to have your lunch.

You have all the information!

Year 10 Summer mock exams June 2017 (Final)

- All exams to be held in the sports hall unless otherwise stated.
- There will be no study leave. If students are not in exams they will be in normal lessons.

<u>DATE</u>	<u>EXAM</u>		
Friday 23 June (Day 10)	8:45 – 10:15am OLD GYM	Sociology	90 mins
	10:45 – 12:00am OLD GYM	Health and Social Care	75 mins
	1:30 – 2:30pm	Maths Paper 1	60 mins
All students will leave site after the exam – they will not return to lessons.			
Monday 26 June (Day 1)	8:50 – 9:50am OLD GYM	Drama	60 mins
	10:20 – 12:20pm OLD GYM	German reading and writing Urdu	120 mins 50 mins
Tuesday 27 June (Day 2)	8:50 – 9:50am	English	60 mins
	10:30 – 12:00pm	Geography	90 mins
	1:10 – 2:40pm	PE	90 mins
Wednesday 28 June (Day 3)	8:50 – 9:50am	Maths Paper 2	60 mins
	10:30 – 11:30pm	Business Studies	60 mins
	1:00 – 3:00pm	Food Tech Graphics Res. Materials	105 mins 120 mins 120 mins
Thursday 29 June (Day 4)	8:45 – 9:45am	Biology	60 mins
	10:30 – 11:45am	History Paper 1	75 mins
	1:10 – 2:10pm	Media Studies	60 mins

EXAM REMINDERS

Equipment

- Black Pens, Pencil, Ruler, Rubber, clear pencil case
- Subject specific equipment (e.g. calculator, compass)

Procedure

- Check Yr 11 Office window for exam start time, where to line up, and seat number
- Arrive 30 minutes before exam start time
- Sign-in with Tutor / on Tutor Group sheet

General Rules

- Silence upon entry into exam, no communication
- Full school uniform - no bags, coats, PEDS in exam

Remember....

- Organise everything the night before, prepare well
- Eat breakfast, answer all the questions
- Do the best you can, GOOD LUCK!

Any problems...

- See Mr Dixon, Mrs Mason, Tutors, or the Examinations office **before** any exam so that they can be resolved.

Finally...



- Prepare well for the exam.
- Use the Sam Learning/revision sites at home to help you revise.
- Ask your teachers if there is anything that you do not understand before the exam.
- Get a good night's sleep before the exam and ensure that you eat good food to help your brain focus!
- Remember that you cannot lose marks in an exam...only gain them. Focus on the grade that you want to achieve, and then go and achieve it!



GOOD
LUCK
IN YOUR
EXAMS